

1-14-1997

Meeting Minutes

WKU Council of Academic Deans

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**Minutes
Council of Academic Deans
January 14, 1997
9:00 a.m.**

Members Present: Jacqueline Addington, Michael Binder, Barbara Burch, Michael Dale, Elmer Gray, Martin Houston, Luther Hughes, David Lee, Carl Martray, Daniel Myers (representing Dr. Jefferson), Phillip Myers, John Petersen and Paul Rice. Guest: Dr. Sally Kuhlenschmidt

1. Minutes of the January 7, 1997, meeting were distributed.

Correction: Michael Dale and Robert Jefferson were in attendance.

2. Information/Clarification Items:

A. Program Review Criteria

Held for future meeting.

B. Meeting Schedule for Spring Semester

The Council of Academic Deans will meet every Tuesday at 9:00 a.m. except for the following dates: February 11 and 25; March 18; and April 29. Kaye Russell will E-mail the Council this information.

The President will be invited to meet with the Council, and the Vice President asked for possible topics of discussion. They are: what's happening in Frankfort; what about open window for retirement; strategies he sees for WKU; and the President's goals and vision for the future of the University.

C. Student Survey of Faculty Teaching—Clarifications

The Vice President will clarify to the faculty in writing and by E-Mail the procedures for the Student Survey of Faculty Teaching that was approved by the Task Force.

D. Committee Appointments: Intellectual Property (Patent) and Sexual Harassment Grievance Committee

The Vice President asked for representative recommendations from the Council for the Intellectual Property (Patent) and Sexual Harassment Grievance Committees.

E. Transfer of AD Programs to the Community College

The Vice President announced that plans were being made for transfer of AD Programs to the Community College. Dr. Rice, Dr. Houston and Dr. Addington are working on this process.

3. Discussion Items:

A. Faculty Professional Development—Dr. Sally Kuhlenschmidt

Dr. Kuhlenschmidt updated the Council on what activities are taking place in the Center for Teaching and Learning. Copies of the Center for Teaching and Learning Activities Report were distributed. The Council discussed with Dr. Kuhlenschmidt the needs of the faculty are in relation to the Center for Teaching and Learning and their professional development.

There was discussion of a future agenda item for sharing information Deans gather from their faculties regarding professional development needs. Dr. Kuhlenschmidt would be invited to attend this meeting.

B. Part Time Faculty: Compensation- Mr. Dale and Policies on Benefits-Dr. Addington

Mr. Dale distributed and discussed the findings of the Temporary Part-Time Faculty Status Comparisons.

The study for Summer Stipend Comparisons and Policies on Benefits from Dr. Addington will be discussed at next week's meeting. **The Council was asked to bring the Summer Stipend Comparisons back with them.**

C. Performance Funding Reports (Where are We?)

Dr. Petersen distributed the report from the Global Perspectives Committee and asked for comments.

The Vice President asked the representatives from the other Performance Funding Committees to report to the Council next week their status.

D. Sponsored Programs Report

Dr. Phil Myers will make this report at next week's meeting.

4. Other Items:

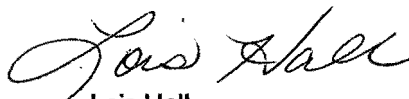
- The Vice President noted that the Vice Presidents have given some general consideration to the possibility of raising the Student Technology Fee from \$10 to \$30. She asked for thoughts about this. **After much discussion, the Vice President will ask Dr. Charles Anderson what they plan to use the \$30 fee for.**
- The Department of Computer Science and the Department of Computer Information Systems is implementing the use of Microsoftware instead of Word Perfect in the curriculum and the Council is to E-mail the Vice President their reaction. Most seemed supportive.
- Dr. Hughes distributed Recruitment/Retention Goals for discussion.

5. What's New? What's Happening?

- The Vice President will be E-mailing all faculty of the upcoming visit of David Imig to campus. Dr. Imig will be on campus January 31 and will be speaking at 2:00 in the TPH auditorium on the subject of Environmental Scan. All Deans and Department Heads are invited and encouraged to attend.
- "Happenings" was distributed. The Vice President ask for suggestions for a title and encouraged all to E-mail her possible suggestions.
- There will be training for administrators now receiving the Student Survey of Faculty Teaching to improve their sensitivity and skills in use of the data.

Meeting adjourned.

Respectively Submitted,


Lois Hall